



**DEV SANSKRITI COLLEGE
OF EDUCATION & TECHNOLOGY**

Village-Khapri, Dhamdha Main Road, Durg (C.G.)

ACADEMIC & ADMINISTRATIVE

AUDIT REPORT

(YEAR: 2020-21)


PRINCIPAL
Dev Sanskriti College of
Education & Technology
Khapri, Dist.-Durg (C.G.)

About Academic and Administrative Audit

The purpose of the Academic and Administrative Audit is to evaluate the performance of the various department and institutions and give suggestions for further improvement of the quality of teaching research, administration, and curricular and extra-curricular activities.

Objectives of AAA:

- Designing effective teaching and learning processes
- Evaluation of Course and Program outcomes
- Developing students assessment
- Assuring quality education by the implementation of co-curricular and extracurricular activities.

AAA Methodology:

The institution has a committee to conduct and review activities at the department and institution.

Composition of AAA:

- | | |
|--------------------------------------|--------------------------------|
| • Principal | - Dr. Kuber Singh Gurupanch |
| • Representative from management | - Mrs. Jyoti Sharma (Director) |
| • Representative from administration | - Mr. Jaihind Kachhoriya |
| • IQAC Coordinator | - Mrs. Mamta Dubey |


PRINCIPAL
 Dev Sanskriti College of
 Education & Technology
 Khapri, Dist.-Durg (C.G.)

Details of the institution:

1. Name of the Institution : Dev Sanskriti College of Education & Technology
2. Address Line 1 : Village- Khapri, Dhamdha Main Road
3. Line 2 : Post- Jewra Sirsa, District-Durg
4. City/ Town : Durg
5. State : Chhattisgarh
6. Pin Code : 491001
7. Institutions Email Id : officedscet@gmail.com
8. Contact Number : 7987165676, 8819973232
9. Website address : www.dscet.org
10. Name of the affiliating Univ. : Hemchand Yadav Vishwavidyalaya, Durg (C.G.)



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Criterion-I

Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the Year	Number of self financing Programmes	Number of Value added/ career oriented programmes
PG	--	--	--	--
UG	06	02	06	02
Total	06	02	06	02

Pattern of Programmes:

Pattern	Number of Programmes
Semester	2 (B.Ed. & P.G.D.C.A.)
Trisemester	---
Annual	4 (B.Com., B.C.A., B.A, B.Lib.)

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Criterion-II

Teaching, Learning and Evaluation

Total number of permanent faculty

Total	Assistant Professor	Associate Professor	Professor	Others
06	06	--	--	--

Number of permanent faculty with Ph.D. - Nil

Number of faculty position recruited (R) and vacant (V) during the Year

Assistant Professor		Associate Professor		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	12	--	--	--	--	--	--	--	--

Number of :

Guest Faculty:

Visiting Faculty:

Temporary:

Faculty Participating in online conferences/workshop/webinar:

No. of faculty	International level	National level	State level
Attended	05	50	75
Presented Papers	07	25	25
Resource Person	---	05	10


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Innovative processes adopted by the institution in Teaching and Learning:

ICT Used	- Yes
Online Classes	- Yes
Experiential Learning	- Yes
Video Lectures	- Yes

Average percentage of attendance of students:

85%

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Course/Programme wise distribution of pass percentage: Post and Under Graduation:

S.No.	Class	Total Admitted student	Result			Percentage
			I	II	III	
01	B.com-I	08	07	01	--	100 %
02	B.com-II	08	08	--	--	100 %
03	B.com-III	06	06	--	--	100 %
04	B.C.A-I	--	--	--	--	--
05	B.C.A-II	--	--	--	--	--
06	B.C.A-III	--	--	--	--	--
07	B.A.-I	03	03	--	--	100 %
08	B.Lib	05	04	--	--	80 %
09	PGDCA Sem.-I	30	30	--	--	100 %
10	PGDCA Sem.-II	30	30	--	--	100 %
11	B.Ed Sem.-I	--	--	--	--	--
12	B.Ed Sem.-II	--	--	--	--	--
13	B.Ed Sem.-III	--	--	--	--	--
14	B.Ed Sem.-IV	--	--	--	--	--



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Initiatives undertaken towards faculty development:

Faculty/staff Development Programmes	Number of Faculty benefitted
Faculty Development Programm-Being the Best	10
Online platform Training for online classes	04
Annual Sports Meet for Faculty	10

Details of Administrative and Technical Staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the year	Number of Positions filled temporarily
Administrative staff	01	-	-	07
Technical Staff	-	01	-	01

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Criterion-III

Research, Consultancy and Extension

Initiative of the IQAC in Sensitizing/Promoting Research Climate in the Institution

01. Ph.D. Awarded & Guide-

Dr. K.S. Gurupanch – (Research Guide, Geography 2017) in Hemchand Yadav University, Durg.

4 research Scholar Pursuing Ph.D. under my guidance in Hemchand Yadav University Durg.

85 Research paper Published in national and International Journal,

4 Books Published with ISBN.

Ph.D. Pursing:-	I. Mamta Dubey	-	2020-21
	II. Babli Reena Sahu	-	2020-21
	III. Preeti Panday	-	2020-21
	IV. Varsha Sharma	-	2020-21
	V. Jyoti Purohit	-	2020-21

In Progressive Research - One Standardized
 Paper Publication - Progressive
 Book Writing - 04

Details regarding major project:- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlying Rs. Lakhs	Nil	Nil	Nil	Nil

Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil

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Criterion-IV**Infrastructure and Learning Resources**

Details of the increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus area	5 acre	Nil	Student Fee	5 acre
Classrooms		Nil	--	29
Laboratories	06	01	--	07
Seminar Halls	01	-	--	01
No. of important equipment purchased (1-0 lakh) during the Current year.	80	06	Student Fee	86
Value of the equipment purchased during the year (Rs. In Lakhs)	Approx 15 Lakhs	1,65,000.00	Student Fee	16,65,000.00
Others				

Computerization of administration and library:

Library services:

Particulars	Existing		Newly added		Total
	No.	Value	No.	Value	Value
Text Books	6262	6,42,831.00	15	5,095.00	6,47,926.00
Reference Books	51	32,424.00	0	0	32,424.00
E-Books & E- Journals	0	0	0	0	0
Journals	25	42,535.00	1	5,000.00	47,535.00
Digital Database	0	0	0	0	0
CD & Video	16	Including Text Book	0	0	---
Others (specify)	---	---	---	---	---

Technology upgradation (overall)

	Total Computer	Computer Lab	Internet	Browsing Centres	Computer Centres	office	Departments	Other
Total	47	37	Yes	Hudco	College	07	03	

Computer, internet access, training to teachers and students and any other Programme for technology up gradation (networking, E-Governance etc.)

1. Conducted FDP, Workshop, Seminar on "Training of ICT in our College".
2. Encourage students to attend workshop and seminar on new technology and trends in this pandemic year.

Amount spent on maintenance in lakhs:

ICT & Equipment :

Campus Infrastructure and Facilities Equipments:

Others : Solar Energy

Total :


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Criterion-V

Students Support and Progression

Contribution of IQAC in Enhancing awareness about students support services :

1. Student Feed back
2. Organize of Alumni Association
3. Organize of placement cell
4. Carrier Counseling
5. Coaching for competition examinations
6. Carrier Oriented Course

Total number of students:

UG	PG	Ph.d	Others
256	-	-	-

Number of students outside the state:

Men	Women
07	01


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Number of International students:

Number	%
Nil	Nil

Under Graduation last Year (2020-21)						This Year (2021-22) admission in Process					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
55	30	32	126	Minority13	256	-	-	-	-	-	-

Post Graduation last Year (2020-21)						This Year (2020-2021) admission in Process					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
-	-	-	-	-	NA	-	-	-	-	-	NA

Details of student support mechanism for coaching for competitive examinations (if any)

Nil

Details of students counseling and career guidance

Conducted Carrier Counselling and Carrier Guidance in our College

No. of students benefitted (Year) : Approx 80 (2019-20)


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Details of campus placement:

On campus			Off Campus
Number of organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

Details of gender sensitization programmes:

1. Common Room
2. Counseling
3. Safety & Security
4. Women Cell
5. Grievance and re-addressel cell

Scholarships and Financial Support

	Number of Students	Amount
Financial Support from institution	-	-
Financial Support from Government	139	666921.00
Financial Support From other Source	-	-
Number of students who received International/National recognitions	-	-


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Criterion-VI

Governance, Leadership and Management

State the Vision and Mission of the institution

Vision of the College:

Making Students a Strong empowered and Socially Responsible person through teaching and training.

Mission of the College

We aspire to create excellent organization that promote educational excellence value development and service to communities.

Does the Institution has a management Information System

Yes

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

To Introduce new certificate course other than university curriculum

Teaching and Learning

To enhance usage of ICT tools

Examination and Evaluation

Transparency in all internal & External , examination and collect the student feedback regarding the achievements of POs and COs.


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Research and Development

Encourage to teacher for research work through counseling- maximum number of teachers are enrolled in Ph.D Programme.

Library, ICT and Physical Infrastructure/ Instrumentation

ILMS (soul) used in the library. Smart class rooms of all department, labs, offices, staff rooms have ICT facilities and Wi-Fi Campus.

Human Resource Management

A part from teaching the curriculum all other skills of teachers for example singing, dancing, counselling are fully utilize for the students.

Faculty and Staff recruitment

1. Approval of advertisement from University and eligible candidates are selected by the committee member under section 28 of university.
2. Adhoc teachers are selected by the management of the college.

Industry interaction/ collaboration

Collaboration with different Colleges

Admission of Students

As Directed by the Government and university norms.


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Welfare schemes for Teaching, non-teaching and other employees.

Total corpus fund generated:

161272.00

Whether annual financial audit has been done. Yes

Whether Academic and Administrative Audit (AAA) has been done?

Audit	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Principal of Different colleges	Yes	College Staff committee
Administrative	Yes	B.S Waghela		Vinop

Activities and Support from the Alumni Association

Financial support alumni meet every year, carrier guidance share their experience and give vocational training of junior students

Activities and support from the parent-Teacher Association

Organized parents Teaching meeting every Year at end of session – after model & pre semester exam.

Development programmes for support staff

Organized FDP of Teaching and Non- Teaching Staff

Initiatives taken by the institution to make the campus eco-friendly

Tree plantation every year in the campus and out side of the campus plastic and Tabbaco Free campus recycle dry leaves and green garbage organic fertilizers and pesticides have been made in the college and also made tank for rain water harvesting. Celebrate no vehicle day every week for students.

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Criterion-VII**Innovation and Best Practices**

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

1. Training of vermi compost for self employment.
2. MOU's with Institutions for basic computer Training, GST and Tally and personality development.
3. Digital teaching given under new education polices in this pandemic onwards.
4. Environmental consciousness developed to various Environmental issues under the last five years.
5. Various activities under red cross society by the students for the society.

Provide the Action Taken Report (ATR) based on the Plan of Action decided upon at the beginning of the year.

All the plans decided for the students under ATR like workshop, seminars, guest lectures has been done and some left has been in process in the month to come.

Give two Best Practices of the Institution

1. Biological environment by self sustaining biological methods.
2. Development of values grounded in discipline.


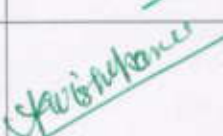

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Comments of SWOC analysis:

Strength	<ol style="list-style-type: none"> 1. Well qualified and dedicated faculties. 2. MOU with reputed industries and institutes. 3. Internet facility with Wi-Fi campus. 4. The institute has will furnished hostels for boy (100) and Girls(100). 5. Dynamic, qualified, honest and dedicated staff committed to students welfare. 6. Book bank facility. 7. Beautiful, green, tobacco free and plastic free campus. 8. Emphasis on holistic development of students. 9. Support system for slow learners. 10. Motivation for excellence. 11. Use of innovative teaching, through video clips on site classes and project based learning. 12. Well equipped computer and other library, laboratories. 13. Transparency, diversity and inclusiveness in the admission process. 14. Strong students support mechanism. 15. Adequate infrastructure sufficient and well- maintained classroom, furniture, computers and laboratories.
Weakness	<ol style="list-style-type: none"> 1. Lack of international collaboration 2. Funded research project. 3. Students are from rural sector with poor communication. 4. Great pool of alumni but weak alumni network. 5. Maximum students are first generation learners. 6. Low paying capacity of students due to economically poor hinterland. 7. Socio-economic background of many students admitted in the college is very humble (many of them are first generation learners and many of them have to support their parents in earning livelihood hence the are irregular in college)
Opportunity	<ol style="list-style-type: none"> 1. Improve the quality of students. 2. Inspire alumni to crate job opportunity for students. 3. Scope for expansion in infrastructure. 4. Organization of national workshop, webinar, guest lecture, E-lecture and social activities. 5. Scope for further utilization of campus space.
Challenges	<ol style="list-style-type: none"> 1. Boosting the confidence of rural students, especially girls. 2. To achieve excellence in academics by involving masses from socially weaker sections. 3. Enabling the students to improve their oral English communication to cope with global competencies. 4. Encouraging students for entrepreneurship. 5. Retaining experienced staff. 6. Updating with current technology. 7. The college needs to introduce more skill oriented programs to cater to the social need it will have to re-skill its faculty to cope with the changing requirement in the higher education. 8. Excessive use of social media by students.


PRINCIPAL

Audit team member's details:

S.No.	Name	Designation	Signature
01	Dr. K.L. Tandekar	Principal, Govt. Nehru PG College Dongargarh, Rajnandgaon	
02	Dr. Anand Vishwakarma	Principal, Govt. Naveen College Bori, Durg	
03	Dr. Deshbandhu Tiwari	Principal, Sai College Sector 6 Bhiali, Durg	

Date:- 25/10/2021



Director
Dev Sanskriti College of Edu. & Tech. Khapri, Durg



Dr. K.S. Gurupanch
PRINCIPAL
Dev Sanskriti College of Education & Technology
Khapri, Dist.-Durg (C.G.)

DEV SANSKRITI COLLEGE OF EDUCATION & TECHNOLOGY



Khapri, Dhamdha Road, Post- Jewra Sirsa, Distt.-Durg, Durg (C.G.)
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Website: www.dscet.org, Email - enquiry@dscet.org Mobile: 9826168962, 7400606011
(Founded & Managed by Ved Mata Gayatri Shikshan Samiti, Regd. No. -1553/20/11/2006)


S.No.....


Date: 25/10/2021


TO WHOM SO EVER IT MAY CONCERN

This is to certify that the team comprising of Dr. K.L. Tandekar, Principal, Govt. Nehru PG College, Dongargarh, Dr. Anand Vishwakarma, Principal, Govt. Naveen College, Bori, Durg and Dr. Deshbandhu Tiwari, Principal, Sai College, Sec.-6, Bhilai, Durg helped the Principal Dr. K.S. Gurupanch and his staff to do the Academic & Administrative Audit (AAA) of Dev Sanskriti College of Education & Technology, Village- khapri, Dhamdha Main Road Durg (C.G.).

Date-25/10/2021


Dr. K.L. Tandekar
Principal
Govt. Nehru PG
College, Dongargarh


Dr. Anand Vishwakarma
Principal
Govt. Naveen College
Bori
Dist. Durg (C.G.)


Dr. Deshbandhu Tiwari
Principal
Sai College, Sec.-6
Bhilai


Dr. K.S. Gurupanch
Principal
Dev Sanskriti College
of Edu. & Tech.
PRINCIPAL
Dev Sanskriti College of
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Director
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Edu. & Tech. Khapri, Durg

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S.No. DSCET/visit/Acad.Audit/2021/1353A.

Date: 25-10-2021

To,
Dr. K.L. Tandekar
Principal
Govt. Nehru PG College, Dongargarh
Distt.-Rajnandgaon (C.G.)

Sub.:- Duty Certificate

R/Sir,

Today the undersigned is very pleased to have you in our college for conducting Academic & Administrative Audit (AAA) on dated 25/10/2021 at 12:00 Noon.

This is for your information please.

Thanking You,

Received
[Signature]

[Signature]
Dr. K.S. Gurupanch
Principal
PRINCIPAL
Dev Sanskriti College of
Education & Technology
Khapri, Dist.-Durg (C.G.)

DEV SANSKRITI COLLEGE OF EDUCATION & TECHNOLOGY



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S.No. dsctet/visit/Acad.Audit/2021/1353A.

Date: 25-10-2021

To,
Dr. Anand Vishwakarma
Principal
Govt. Naveen College
Bori, Durg (C.G.)

Sub.:- Duty Certificate

R/Sir,

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Thanking You,

Received
Anand Vishwakarma
25/10/2021
Principal
Govt. Naveen College Bori
Dist. Durg (C.G.)

Dr. K.S. Gurupanch
25/10/21
Dr. K.S. Gurupanch
Principal
PRINCIPAL
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S.No. DSCET/Visit/Acad Audit/2021/1353A

Date: 25-10-2021

To,
Dr. Deshbandhu Tiwari
Principal
Sai College, Sec.-6
Bhilai (C.G.)

Sub.:- Duty Certificate

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Recd
Principal
25/10/2021


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S.No. DSCET/VISIT,/ACAD.AUDIT/2021 / 1350

Date: 16/10/2021

To,

Dr. K.L. Tandekar

Principal

Govt. Nehru PG College, Dongargarh

Distt. Rajnandgaon (C.G.)

Subject:- Regarding visit For Academic and administrative audit report .

Respected sir,

The undersigned is pleased to invite you in Dev Sanskriti College of Education & Technology Khapri Durg (C.G.) on Dated- 25.10.2021 at 12:00 Noon for Academic audit.

Please accept our invitation & oblige.

Thanking You,

Mrs. Jyoti Sharma

Director
Dev Sanskriti College of
Edu. & Tech. Khapri, Durg

Received
Ambika

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S.No. DSCET/VISIT,/ACAD.AUDIT/2021 / 1350

Date: 16/10/2021

To,

Dr. Anand Vishwakarma

Principal

Govt. Naveen College, Bori

Distt. Durg (C.G.)

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25.10.2021
Principal
Govt. Naveen College Bori
Dist. Durg (C.G.)

Mrs. Jyoti Sharma

Director
Dev Sanskriti College of
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S.No. DSCET/VISIT,/ACAD.AUDIT/2021 / 1350

Date: 16/10/2021

To,

Dr. Deshbandhu Tiwari

Principal

Sai College, Sector-06 Bhilai

Distt. Durg (C.G.)

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*Recd
3/10/21*

Thanking You,

Mrs. Jyoti Sharma

Director
Dev Sanskriti College of
Edu. & Tech. Khapri, Durg